

## **Board Meeting Summary – December 3, 2009**

The third board meeting of the MAS Board of Directors was held on December 3rd at the Administration Centre in Saskatoon. The Board has decided to hold the majority of meetings in Saskatoon in order to minimize costs.

Key results of the December 3rd meeting were:

- The October 31<sup>st</sup>, 2009 financial statements were presented. It was noted that the budget will be revised to take into account the annual operational grant amount of \$386,463 which was recently approved by SaskCulture (an increase of slightly more than two per cent). It was also noted that the year end for the 2008/09 Museums Assistance Program project had been extended to December 31, 2009 due to some activities having been deferred.
- The Board has established a policy review committee which has begun work on the Ends policies as part of an overall governance policy review process. The goal is to have a draft version of the Ends ready to present at the 2010 AGM. The 2001 Future Search Conference report, along with the most recent Strategic Plan, will inform the next phase of discussion around the Ends.
- The Board will be looking to strengthen the nominations process. Potential nominees need to clearly understand the expectations of Board membership, which will include board orientation and development require establishing some form of terms of reference for members of the board, all of which will be part of a broad risk management strategy encompassing both the financial and human resources of the Association.
- Jon-Paul Suwala of SaskCulture joined the meeting to provide information on plans for the organizational audit, and to observe the Board in action in order to evaluate how it functions, which would assist him in determining the right starting point to assist MAS to move forward in the right direction to achieve its goals. Jon-Paul also provided some of the background to SaskCulture's desire to assist MAS with an organizational audit, and noted the process did not begin as soon as expected for various reasons.
- Emphasis will be placed on member consultation in the forthcoming strategic planning process to ensure that member needs are identified and are reflected in the plans of the Association. MAS will be responsible for ensuring the consultation meetings take place, and SaskCulture will commit to providing the funds for the development of a strategic plan, which includes the fees for a facilitator.
- A Request for Proposal (RFP) will be issued for a developing a strategic plan. SaskCulture will forward a sample RFP and a list of potential consultants to

MAS as soon as possible. Jon-Paul Suwala will be part of the selection/assessment process once proposals have been received.

- A number of Board and staff members attended the SaskCulture Gathering and AGM “Leadership 101” in Regina October 23rd, 24th & 25th.
- The Board extends Merry Christmas and holiday greetings to all members.  
Happy New Year!

If you have any comments or questions, you can contact us by telephone, mail, or email.

424 McDonald Street  
Regina, SK S4N 6E1  
Phone (306) 780-9279  
Fax (306) 780-9463  
Toll Free (SK only) 1-866-568-7386  
Email: [mas@saskmuseums.org](mailto:mas@saskmuseums.org)  
Website: [www.saskmuseums.org](http://www.saskmuseums.org)